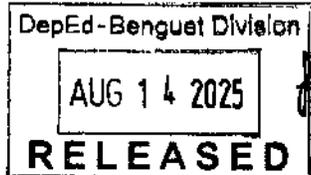




Republic of the Philippines
Department of Education
Schools Division of Benguet



13 August 2025

DIVISION MEMORANDUM

No. 345 s. 2025

**PARTICIPANTS TO THE TRAINING OF FACILITATORS ON BATANG
EMERGENCY RESILIENT TEAM (BERT) ROLL-OUT**

To: Public Schools District Supervisors/Districts-in-charge
School Heads
Project Development Officers I
Identified Participants

1. In accordance with Regional Memorandum No. 789, s. 2024 entitled, *Roll-out of Batang Empowered and Resilient Team (BERT)*, a Three-day Training of Facilitators on BERT Roll-out will be conducted on August 25 – 27, 2025, within Baguio-Benguet area (specific venue to be announced in an Advisory).
2. The training aims to empower Youth Formation Coordinators and student leaders with the essential knowledge and skills to effectively implement the Batang Empowered and Resilient team (BERT) program in their respective schools. By equipping these leaders, the program seeks to foster a proactive approach to disaster preparedness, ensuring that students are not only protected but also capable of taking initiative in responding to emergencies and potential hazards.
3. Attached is the training matrix, list of participants and parental consent/waiver accomplished by the learner participants, and to be submitted prior to the date of training.
4. To ensure that there is no disturbance of classes, the school head shall guarantee that all learner-participants shall be excused from their respective classes/examinations and will be given a special exam on a later date.
5. Accommodation, meals and snacks, and transportation from SDO Division Office to the venue, and vice versa, shall be charged against DPRP 2025 Funds, while transportation from station to SDO office and vice versa, and other incidental expenses, may be charged against local funds, subject to the usual accounting and auditing rules and regulations.
6. Compensatory Time-Off (CTO) for nonteaching personnel shall be granted in lieu of August 25, 2025 (National Heroes' Day), in accordance with Joint DBM-CSC Circular No. 2, s. 2004.



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7. For relevant queries, you may contact the Division Youth Formation Coordinators at sdobenguet_yfd@deped.gov.ph, or the Division DRRM Coordinator at 0920-344-6730.
8. This memorandum shall serve as **authority to travel on official business for the identified participants**. Attached is the list of participants, resource speakers, facilitators and program management team.
9. For information, dissemination and compliance.



ESTELA P. LEON-CARIÑO, EDD, CESO III
Regional Director and Concurrent Officer-in-charge
Office of the Schools Division Superintendent

/DRRM/SGOD/LBA/nib



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Attachment to SDO Memorandum No. _____, s. 2025, re: Participants to The Training of Facilitators on
Batang Emergency Resilient Team (BERT) Roll-out

**Annex A. List of Participants, Speakers, Facilitators, and Program Management Team
(PMT)**

| Participants | District | School/s | Name | Position/Designation | Remarks |
|--------------|-------------|--------------------|-------------------------------|---------------------------|---------------------|
| 1 | Atok | Balansi Arenos ES | Christine Jarel A. Luquinigan | officer - SELG | w/ Parent's Consent |
| 2 | Atok | Atok NHS | Lorraine P. Bugnay | officer - SSLG | w/ Parent's Consent |
| 3 | Atok | Camp 30 ES | Hazel S. Evasco-Bagayao | AO II | Pax cum Chaperon |
| 4 | Bakun | Bagu IS | Raffy V. Paciteng | officer - SELG | w/ Parent's Consent |
| 5 | Bakun | Sinabot ES | Rodnie L. Benny | ADAS III | Pax cum Chaperon |
| 6 | Bakun | Bakun NHS | Mary Valerie S. Sabadi | officer - SSLG | w/ Parent's Consent |
| 7 | Bakun | Bakun CS | Jodilith D. Betnac | PDO I | Pax cum Chaperon |
| 8 | Bokod | Ambangeg ES | Helany Gail D. Sanchez | officer - SELG | w/ Parent's Consent |
| 9 | Bokod | Ambuklao NHS | Jomari S. Tello | officer - SSLG | w/ Parent's Consent |
| 10 | Bokod | Daklan ES | Dondie D. Galasgas | PDO I | Pax cum Chaperon |
| 11 | Bokod | Ambangeg ES | Cindy V. Gonzalo | PDO I | Pax cum Chaperon |
| 12 | Bugayas | Naytokyab ES | Jerza Mae B. Dulias | officer - SELG | w/ Parent's Consent |
| 13 | Bugayas | Bad-ayan IS | Nathaniel B. Donga-II | officer - SSLG | w/ Parent's Consent |
| 14 | Bugayas | Loo NHS | Ostreha Mae T. Segundo | SDRRM - Learner Org. Pres | w/ Parent's Consent |
| 15 | Bugayas | Buyacaosan ES | Monza L. Gobi | AO II | Pax cum Chaperon |
| 16 | Itoyon I | Tuding ES | Samantha Coleen U. Comiliang | officer - SELG | w/ Parent's Consent |
| 17 | Itoyon I | AMPNHS | Jezeah Craylein P. Salvinio | officer - SSLG | w/ Parent's Consent |
| 18 | Itoyon I | AMPNHS | Reah Lisa P. Salvinio | COS - Support Staff | Pax cum Chaperon |
| 19 | Itoyon II | Virac IS | Jorenda V. Osonero | PDO I | Pax cum Chaperon |
| 20 | Itoyon II | Dalico ES | Marjett M. Abad | officer - SELG | w/ Parent's Consent |
| 21 | Itoyon II | Manganes IS | Rojhon Dadayan | officer - SSLG | w/ Parent's Consent |
| 22 | Kabayán | Bio B. Modol ES | Shanala Faye B. Palangyo | officer - SELG | w/ Parent's Consent |
| 23 | Kabayán | Bio B. Modol ES | Nhelves Sheen A. Sab-ic | ADAS III | Pax cum Chaperon |
| 24 | Kabayán | Adaoy NHS | Mikayle B. Badival | officer - SSLG | w/ Parent's Consent |
| 25 | Kabayán | Tawangan ES | Jamaica L. Pulong | PDO I | Pax cum Chaperon |
| 26 | Kapangan | Lomon ES | Cyrus Lloyd Ayawan | officer - SELG | w/ Parent's Consent |
| 27 | Kapangan | Kapangan NHS | Christabel L. Pacudan | officer - SSLG | w/ Parent's Consent |
| 28 | Kapangan | GBDAIS | Loredale Jules Tarnacio | SDRRM - Learner Org. | w/ Parent's Consent |
| 29 | Kapangan | Pudong ES | Jigle B. Basilio | AO II | Pax cum Chaperon |
| 30 | Kibungan | Kibungan NHS | Jerlie S. Balacdan | Librarian | Pax cum Chaperon |
| 31 | Kibungan | Camillo Lucaben ES | Kyrene Ablos | officer - SELG | w/ Parent's Consent |
| 32 | Kibungan | Kibungan NHS | Kyreln Jell Qlara F. Emingan | officer - SSLG | w/ Parent's Consent |
| 33 | Kibungan | Camillo Lucaben ES | Feribic L. Sacia | AO II | Pax cum Chaperon |
| 34 | La Trinidad | Puguis ES | Kurtstine Marie A. Ossic | officer - SELG | w/ Parent's Consent |
| 35 | La Trinidad | Benguet NHS | Rose Ann Jacob | officer - SSLG | w/ Parent's Consent |
| 36 | La Trinidad | Lubas ES | Jayson G. Gonzales | PDO I | Pax cum Chaperon |
| 37 | La Trinidad | Longlong ES | Oliver S. Laurian, Jr. | PDO I | Pax cum Chaperon |



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| District | School/s | Name | Position/Designation | Remarks | |
|--------------------------------|-------------------------|--|--------------------------------|--------------------------------------|---------------------|
| La Trinidad | Buyagan ES | Kaye Shaira B. Dizon | PDO 1 | Pax cum Chaperon | |
| La Trinidad | Eastern La Trinidad NHS | Chasty M. Carpio | SSLG President | w/ Parent's Consent | |
| La Trinidad | Benguet NHS | Elatzah Nicole Colte | President - SALIDA | w/ Parent's Consent | |
| Mankayan | Marvic ES | Kyra Eliana O. Banat | officer - SELG | w/ Parent's Consent | |
| Mankayan | Mankayan NHS | Yuzaemon Ben K. Langaoan | officer - SSLG | w/ Parent's Consent | |
| Mankayan | Mankayan CS | Joan S. Darniel | PDO 1 | Pax cum Chaperon | |
| Mankayan | Lepanto ES | Florence G. Oriani | PDO 1 | Pax cum Chaperon | |
| Mankayan | Lepanto NHS | Timm Carriling | School Emergency Response Team | w/ Parent's Consent | |
| Sablan | Jose Gonzales ES | Kharellyn Rose L. Pianza | officer - SELG | w/ Parent's Consent | |
| Sablan | Sablan NHS | Mel Anthony Polon | officer - SSLG | w/ Parent's Consent | |
| Sablan | Omas Ampagney IS | Phoebe Mar L. Daganos | PDO 1 | Pax cum Chaperon | |
| Tuba | Tuba CS | Irah Mae T. Boras | officer - SELG | w/ Parent's Consent | |
| Tuba | Kiwas IS | Joanna Reine I. Cruz | officer - SSLG | w/ Parent's Consent | |
| Tublay | Paoad ES | Briant Jr. E. Wayan | officer - SELG | w/ Parent's Consent | |
| Tublay | Luisa Becka ES | Jarielle Mae Z. Agno | PDO 1 | Pax cum Chaperon | |
| 53 | Tublay | Tublay National Trade HS | Ashana A. Anitap | officer - SSLG | w/ Parent's Consent |
| Speakers/Facilitators | | | | | |
| Bokod | Dist. DRM Coord | Larson Calatero | Principal I | | |
| Kibungan | Dist. DRM Coord | Ike Dantio | Head Teacher | | |
| Sablan | Dist. DRM Coord | Clair Tococan | Head Teacher | | |
| Tuba | Dist. DRM Coord | Teresita S. Dolo | Head Teacher | | |
| Non-DepEd | MDRMO - La Trinidad | Shion Yamamoto Jerwell S. Alones William P. Caypa-ao Jr. Ruben M. Belahat Jr. Reisy Glenn D. Awal Dave B. Montes Ray Jordan B. Montes Edison C. Cantas Jet Windhorst | Speakers Trainers | | |
| Non-DepEd | Ever Nation - Campus | (for confirmation) | Speakers | | |
| Program Management Team | | | | | |
| SDO | YF Coordinator | Murphy S. Liswid | PDO 1 | Inspectorate, Secretariat | |
| SDO | YF Coordinator | Jenny T. Bacquian | PDO 1 | Inspectorate, Secretariat | |
| SDO | DRRM | Nerissa Barbosa | PDO II | Facilitator, Secretariat | |
| SDO | SMME | Joven Agtani | EPSP II - SMME | Monitoring and Evaluation | |
| SDO | School Health | Roselle Kristine D. Wagnis | Nurse II | Speaker, Health and Wellness Officer | |
| SDO | Div. DRM Alternate | Stephen Aldehao | Admin Support II-DRM | Documentation | |

Annex B. Indicative Training Matrix

| Time | Activities | Person Responsible | |
|--------------------------------|--|--|---|
| Day 1 | | | |
| Part 1. | | | |
| 7:30AM – 8:00AM | • Assembly at SDO Division Office Parking Area | • PMT (Transportation Team) | |
| 8:00AM – 9:00AM | Travel time from SDO to venue | | |
| 9:00 – 9:15AM | • Arrival, Registration and Morning Snacks | • Secretariat • PMT (Inspectorate Team) | |
| 9:15 – 9:30AM | Preliminaries/Opening Program <ul style="list-style-type: none"> • Prayer and National Anthem on AVP - - - - - • Opening Remarks - - - - - • Inspirational Message - - - - - <ul style="list-style-type: none"> • Acknowledgment of Participants and Levelling of Expectations - - - - - <p style="text-align: center;"><i>Mistress of Ceremonies: Jenny T. Bacquian, PDO I - YFD</i></p> | c/o PMT Lucio B. Alawas, Chief ES – SGOD ESTELA P. LEON-CARIÑO, EdD, CESO III <i>Regional Director and Concurrent OIC – Office of the SDS</i> Joven B. Agtani EPS2 – SMME | |
| 9:30 – 9:45AM | PRE-TEST | PMT | |
| Part 2. Training Proper | | | |
| Time | Activities/Topics | Method | In-Charge |
| AM | Introduction of BERT | Lecture | Nerissa I. Barbosa PDO II-DRRM |
| 10:00 – 12:00 NN | Module 1: Know your dangers <i>Objectives:</i> <ul style="list-style-type: none"> • Distinguish hazards from disasters • Learn about different hazards, their causes and effects • Learn several situations that can decrease our vulnerability to disasters and identify the most affected (vulnerable) people or places in their own communities • Learn to identify the resources and increase capacities that could lessen the adverse impacts of disasters | Lecture and Interactive activities Games (ARAL-based) | Larson B. Calatero SP 1, District DRRM Coordinator, Bokod Ike B. Danio TIC, Dist. DRRM Coordinator, Kibungan Clair Toctocan HT1, Dist. DRRM Coordinator, Sablan <i>(to be assisted by other facilitators during group activities)</i> |
| 3:00 – 3:10PM | <i>Health break</i> | | PMT (Inspectorate Team) |
| 12:00 – 1:00 PM | <i>Lunch Break</i> | | |
| 1:00 – 1:15PM | Energizer/Grounding | | Murphy S. Liswid PDO I - YFD |
| 1:15 – 5:00PM | Prioritizing Mental Health and Wellness for i-Benguet Student Leaders <i>Objectives:</i> <ul style="list-style-type: none"> • | Lecture and interactive activities Games (ARAL-based) | Roselle Kristine D. Wagus Nurse II Joven B. Agtani EPSp2, SMME <i>(to be assisted by the other facilitators during group activities)</i> |
| 3:00 – 3:10PM | <i>Health break</i> | | PMT (Inspectorate Team) |
| 5:00 – 5:15PM | Daily Evaluation Admin Announcements | | Jenny T. Bacquian PDO I - YFD |
| 6:00 – 6:30PM | <i>Dinner</i> | | c/o Secretariat |
| 6:30 – 7:00PM | Spiritual Enrichment (MAKA-DIYOS) <i>Poolside Chat</i> | | Every Nation - Campus Ministries |



| Time | Activities/Topics | Method | In-Charge |
|------------------|---|---|---|
| Day 2 | | | |
| 7:45 – 8:00AM | MOL | | Nerissa I. Barbosa & Teresita S. Dolo |
| 8:00 – 12:00NN | Module 2: Prepare to Respond Objectives: | Simultaneous interactive learning | Station 1: Jerwell D. Alonzo, William P. Capuyan Jr., Ruben M. Pakibal Jr. |
| 1:00 – 5:30PM | <ul style="list-style-type: none"> Identify how to be prepared before disaster/emergency, what to do during disaster/emergency, and how to recover after disaster/emergency. Learn about people-saving skills which include assessing the safety of the situation, calling for assistance, and basic first-aid. | With return demonstration (3 stations) | Station 2: Reiner Glenn D. Avila, Dana B. Mantua, Ray Jonathan B. Montes Station 3: Edison C. Cernas, Shina Yamamoto, Jet Windhorst (Dept. facilitators will assist to ensure safety of learners) |
| 9:30-9:40AM | Health Break | | PMT |
| 3:00-3:10PM | | | PMT |
| 12:00 – 1:00 PM | Lunch Break | | PMT |
| 5:30 – 5:45PM | Daily Evaluation Admin Announcements | | Murphy S. Liswid PDO I – YRD |
| 6:00 – 7:00PM | Dinner | | |
| Day 3 | | | |
| 8:00AM – 8:15 AM | MOL | | Dist. DRRM Coordinators |
| 8:15 – 9:30AM | Module 3: Protect Yourself Objectives: | Lecture Games (ARAL-based) | Nerissa I. Barbosa PDO II Division DRRM Coordinator Ike B. Danio SH, DisDRRM Coord – Kibungan Teresita S. Dolo HT3, DisDRRM Coord - Tuba |
| 9:30 – 9:40AM | Health Break | | PMT |
| 9:45 – 12:00NN | Breakaway Workshop: | | Murphy Liswid, Jenny Bacquian, Larson Calatero, Ike Danio, Teresita Dolo |
| | <ul style="list-style-type: none"> Action Planning for Adult Participants (YF Coordinators) Facilitation of Learners in conducting BERT in the school level | Guided workshop | Nerissa I. Barbosa Joven B. Agtani Roselle Kristine D. Waguiz Clair Toctocan |
| 12:00 – 1:00 PM | | Lunch Break | |
| 1:00 – 3:00PM | Presentation of Action Plans and return-demonstration on learners' facilitating skills | Feedbacking, Critiquing | Facilitators Speakers |
| 3:00 – 3:10PM | Health Break | | |
| 3:10 – 3:30PM | Closing Program: Ways Forward Over-all Training Evaluation Awarding of Certificates | | Secretariat |





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Schools Division of Benguet

PARENTAL CONSENT WAIVER and RELEASE

As the parent/s or legal guardian of hereby acknowledge that I have been informed of the details of the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out and hereby state/declare that:

1. I give Full Consent for our child/ward to participate in the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out to be conducted by the Schools Division of Benguet – Schools Governance and Operations Division on **August 25 – 27, 2025** at a venue to be announced (within BLISTT).
2. I acknowledge that I have been informed of the details of the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out;
3. I understand that my child/ward's in-person attendance at the event will include associating with fellow learners, school personnel, and other persons inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child's participation in this activity is completely voluntary and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the said activity, if he/she or any members of my household test positive for any communicable disease;
7. I give full permission in any recording or picture taken of my child/ward during the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out and to use for purposes of documentation my child's/ward's images, contribution, or performance in any publication created by or for the SDO Benguet SGOD and to release this material to the official social media platforms of DepEd-Benguet in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to SDO-Benguet;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against SDO-Benguet relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity; and;
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually sign it voluntarily as my own free act and deed.

Signed this _____ day of _____, 2025 at _____, Benguet.

Signature over Printed Name of Parent/Guardian

Contact Details (Mobile Number)

Name of Child/Ward

Date

Address



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 Email: benguet@deped.gov.ph
 Facebook Page: DepEd Tayo Benguet





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Schools Division of Benguet

LEARNER-PARTICIPANT CONSENT, WAIVER, INDEMNITY and RELEASE

1. I, agree to participate with the consent of my parents and/or legal guardian in the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out to be conducted by the Schools Governance and Operations Division of the Schools Division of Benguet on July 30 to August 1, 2025, at a venue to be announced (within BLISTT).
2. I give permission to the SDO-Benguet and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in, to be used for the communications and various public campaigns of the Agency be it in print, broadcast, and/or electronic media, at the event and location stated above subject to limitations of applicable and relevant laws, rules, and regulations;
3. I conform/agree to the collection and/or processing of any personal information and data, that are necessary to successfully host the Conduct of the Training of Facilitators on Batang Empowered Resilient Team (BERT) Roll-out in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
4. I have read and understood completely the accompanying letter and information leaflet, and therefore know the purpose of the project/activity and my participation therein; and
5. With full understanding, I hereby freely and voluntarily give my consent to my participation in the activity.

 Signature over Printed Name of Learner-Participant

Name of School : _____
 Age : _____
 Date : _____
 Address : _____
 Home/Mobile Number : _____



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